



PLEASE PRINT THESE INSTRUCTIONS AND KEEP A COPY IN YOUR COACHES BAG

Revised October 11, 2011

Please see instructions below for each field this fall. We ask your cooperation in using the equipment and especially in putting things away when you are the last game on a field. As always, we share our fields with other sports groups (and schools), and therefore fields should be cleaned of all equipment and goals at the end of the day.

GOALS AND WEIGHTS

In general, goals and weights will not be locked up, but located in specific areas of each field. Weights must always accompany a goal – two sets of weights per goal. Proper technique is to unclip weight chain and clip it around back corner of each goal. Pull tight – it is the tension of the chain that provides the ballast. When storing, clip weights to goal in the same manner.

For D5 and D6 2nd Grade programs, mini goals at Somerville require the use of stakes instead of weights. Stakes are kept by D5 Division Coordinator, and should be returned to his home at end of the day. Contact information will be sent out to all D5 and D6 2nd Grade coaches before the first week of play.

All coaches, regardless of division, are responsible for knowing if they are the last game or session of the day on that particular field, and are responsible for moving all equipment and making sure field is clean.

ALL GOALS NEED TO BE SECURED WITH WEIGHTS WHENEVER THEY ARE USED OR STORED. NO EXCEPTIONS. CHILDREN SHOULD NOT ASSIST IN MOVING GOALS.

GLEN - Goals and weights go along the fence near the houses. Coaches should bring a shovel in case the area of pitcher's mound needs to be filled in. Dirt should be taken from backstop area behind home plate. Also, coaches should bring a can of line paint (available from Eric Seifert's porch, 110 Doremus Ave) as lines within the baseball infield often gets washed out.

HAWES - Goals and weights are stored at north end of field (closest to houses) at about midfield.

MAPLE – Goals and weights are stored on the fence at west end of the field. Full sided goals are usually left out in playing position. Corner flags are in the box marked RSA/MSA at north side of field. There is a key to unlock this box – field coordinators have a key and keys are available from Eric Seifert , 110 Doremus Ave – 201-925-4911 – eric@k2audio.com

TRAVELL – Place goals and weights back to back between the large trees on the field. Do not place along fencing as it blocks running track which is used during school PE.

ORCHARD - Goals and weights stored on fence near parking lot.

CITIZENS – Goals and weights stored at north end of field along fence. Goals must be stored at end of play.

SOMERVILLE - Large size goals and weights to be stored along first base line of softball diamond caddy corner from the parking lot. Goals are heavy so get help moving them. RSA Division 5 goals are stored at NE corner of field (see above – these require stakes). Equipment box is under scoreboard – coordinator has key.

BROOKSIDE – Goals and weights stored along fence on Southern Pkwy side of field, and along fence on Spring Ave side of field, respectively. Weights are locked to fence at north side or kept with goals.

RHS STADIUM – Goals are stored on each side of field along fence. Weights are locked to fence on North side behind goalpost.

STEVENS – Goals and weights are stored on each side of field on “off-field” side of field nets.

VETERANS FIELD – Goals (large and small sided) and weights are stored along fence next to the brook. Full sided goals usually left in playing position. There are additional sets of weights in the large box along the brook fence by the pedestrian bridge. The light tower key also opens the locks on this box. Keep weights with goals.

BF MAIN – Goals and weights pushed off to respective side of field (well outside football end zones). Small goals and weights at BF SMALL can remain in place.

NOTE: Some goals may be locked with a lock and bike chain. If so, the light tower key will open the locks.

LIGHTS

There is a key to open the operating panel for all portable light towers. The same key will open all towers. Keys will be distributed to coordinators and trainers, but extra keys are available from Eric Seifert, 110 Doramus Ave – 201-925-4911 – eric@k2audio.com. If ignition key is missing inside panel, please report that tower to Eric.

Once the panel is open on portable light tower:

- Turn the ignition key left and hold it for 5 seconds before starting.
- Turn ignition all the way to the right until engine starts. Return key to vertical position and wait about 30 seconds for the engine to warm up.
- Turn on "Main" breaker and then individual light lamps one at a time, waiting about 30 seconds between each.
- To turn off, reverse this procedure - you MUST turn off each individual light, then the main breaker, then the engine. Failure to do this may result in costly damage to the unit.

At Vets (used for make-up games) pole lights are turned on/off from 2 boxes. One is located on the Linwood side and the other along the football field near the brook. Ask your Division Coordinator for the lock combination. There are 2 circuit breakers for each pole and pole numbers are matched to the circuit breakers in the box. Often the football coaches will turn on all lights in the box along the brook.

There are three light towers for games at Vets – two are in their usual position along midfield and the north side penalty area – the other is at the SW corner (labeled #3) because of construction due to start on the baseball field – turn the lights toward the soccer field.

CORNER FLAGS

Travel teams (NWBSA) must pick up corner flags and return them to Ed Seavers's garage, except when playing at Maple Park, where flags are in box. Ed's house is located at 168 North Maple Avenue, the driveway is on Robinson Lane, just across from Vets Field. Coaches must check schedules to see if there is another NWBSA game following yours – this is only case where you can leave flags on the field. The last coach is responsible for returning them. Note that Maroons coaches have their own flags, so do not leave flags on the field if a Maroons game follows yours.

RHS and STEVENS flags have bases with them. Make sure you take and return the bases.

PLEASE CHECK FIELD AND SURROUNDING AREA FOR WATER BOTTLES, SNACK WRAPPERS, ETC. ALL GARBAGE SHOULD BE PUT IN GARBAGE CANS LOCATED AT EACH FIELD. LEAVE FIELD IN BETTER CONDITION THAN YOU FOUND IT. THANK YOU.